State of Montana
Secretary of State

2012 Agency Biennial IT Report
Fiscal Year 2011-2012

August 2012

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Executive Summary

Only two initiatives from the 2010 IT plan are active in the Secretary of State's Office.

1. SIMS remains ongoing by design, and was partially funded by the 2011 legislature. User acceptance testing for the UCC/core accounting phase began in July, 2012.

2. IT Support Enhancement was delayed due to budget, but 5-year IT staffing plan was developed and approved in July, 2012.

SECTION 1: AGENCY IT PLAN ACCOMPLISHMENTS – GOALS & OBJECTIVES

Goal Number 1:

ITG 1   Improve Government Services

Description: Develop, deploy and maintain IT solutions that meet the needs of the public, as well as Secretary of State customers and staff.

Benefits: More efficient use of both agency staff and IT resources, and improve public accessibility to government services.

Supports State IT Strategic Plan By:

- Improving government services by providing the best possible service to citizens and staff.
- Developing IT resources in an organized, deliberative and cost effective manner.

Supporting Objective/Action

ITO 1-1   Legacy Systems Replacement

Replace an aging and outdated legacy mainframe application, and several smaller applications and databases that support SOS lines of business and customer service.

Accomplishments: Development is mostly completed on the UCC/core accounting phase. User acceptance testing on that phase began in July, 2012.

Status: On-going

Goal Number 2:

ITG 2   Develop SOS IT Resources

Description: Develop in-house IT staff with up-to-date skill sets, depth of knowledge, cross-training, and the ability to support in-house applications.

Benefits: More efficient use of both agency staff and IT resources

Supports State IT Strategic Plan By:

- Developing IT resources in an organized, deliberative and cost effective manner.

Supporting Objective/Action

ITO 2-1   Expand Technical Support Staff

Accomplishments: 5-year IT Staffing plan developed and approved

Status: Ongoing

SECTION 2: IT INITIATIVES STATUS UPDATES

Initiative 1   SOS Information Management System (SIMS)

Description: Business Services System replacement (extended from the 2008 plan). Replace an aging and outdated legacy mainframe application that contains information on every registered business in Montana, and several smaller applications and databases that support office accounting and other filings.

EPP Number:

Status: On-going

Funding: Partially Funded

Initiative 2   Technical Support Enhancement

Description: To add technical support staff to provide enhanced support services for core support of the Legacy, ARMI, MT Votes and SIMS systems, and state security policy implementation (extended from the 2008 plan). Enhanced internal support will allow SOS to retire some external support contracts.

EPP Number:

Status: On-going

Funding: Self-Funded

SECTION 3: ADDITIONAL INFORMATION - OPTIONAL